

## JOB DESCRIPTION

<b>Job Title</b>	<b>Medical Education Fellow (Curriculum Development)</b>
<b>School</b>	<b>School of Medicine</b>
<b>Grade</b>	<b>Clinical Medicine Grade</b>
<b>Location and Hybrid working status</b>	<b>Stratford site/ Hybrid</b>
<b>Reporting to</b>	<b>Curriculum Lead/Education Lead</b>
<b>Contract type / Hours</b>	<b>0.4 -0.8 FTE, 12 months, fixed term, August 2026 start</b>

Build your career, follow your passion, be inspired by our environment of success  
**#BeTheChange**

### **THE UNIVERSITY OF EAST LONDON**

If you are seeking a career that combines innovative education with a passion for crafting positive change, look no further than the University of East London. Founded in 1898 to meet the skills needs of the 2nd industrial revolution, we're now in Year 5 of our ground-breaking [10-year Vision 2028 strategic plan](#), orchestrated by our Vice-Chancellor and President, Professor Amanda Broderick.

Our goal is to advance industry 5.0 careers-first education and provide a clear path to the jobs and opportunities of the future. We are committed to driving diversity in the 5.0 talent pipeline, working in partnership to promote talent wherever it is found and creating a sustainable, inclusive, and green future.

But we can't achieve this goal alone. We need forward-thinking, innovative, and curious individuals like you to join our community and help us shape the future. As part of our team, you'll have the opportunity to work with a diverse range of people who share your passion for generating positive change. We're an inclusive and welcoming community that is constantly moving forward, never satisfied with the status quo.

If you're ready to join a team that values your outstanding skills and perspectives and is dedicated to making a difference, we invite you to explore a career with us. We are excited to welcome versatile individuals who are committed to advancing their careers while making a positive impact on the world.

### **HEALTH EDUCATION AT THE UNIVERSITY OF EAST LONDON**

UEL is committed to expanding health provision as a major part of its portfolio and has named 2025 as 'The Year of Health' with plans for many outreach events involving the surrounding community and local stakeholders. Most of our health students are from the East London area with the aim of using education to improve local health disparities.

Our students are taught in state-of-the-art modern facilities on our Stratford Health Campus that includes the Hospital & Primary Care Training Hub, first in Europe for end-to-end simulated health and social care practice. The Hub utilises cutting edge, innovative, inter-professional practice and technologies to enhance the career-focused learning of students. Facilities currently include: an intensive care ward, an Accident and Emergency Department and a

Multiprofessional Healthcare Ward. Phase 2 of the Hub is currently being delivered and will provide a new home for our Baby Development Lab, one of our leading practice and research centres, alongside further specialist teaching accommodation. On average, 1 in 12 adult nursing students in London are currently studying at UEL, and 1 in 6 childcare professionals are UEL trained. The University currently offers many nursing and Allied Health programmes including: - midwifery, physiotherapy, occupational therapy, podiatry and public health.

### **ABOUT THE SCHOOL OF MEDICINE (PART OF HEALTH, SPORT AND BIOSCIENCE - HSB)**

The University is currently applying through the General Medical Council to open a medical programme in Autumn 2027. The addition of an MBBS programme to our health portfolio will enhance our overall health education provision at the University and augment the existing programmes through opportunities for inter-professional learning across the health-related programmes. This will prepare our students for diverse and dynamic NHS healthcare teams with an understanding of shared roles and multidisciplinary, community-based teams to address health inequalities through measures such as social prescribing and integrated care pathways.

We are developing an innovative curriculum, with an Access year, better suited to our local demographic and including a dynamic approach to clinical placements that will include simulation and innovative technologies.

We aim to produce adaptable, collaborative, and forward-thinking healthcare professionals who are equipped to transform the health of the local communities and beyond.

### **JOB PURPOSE**

The University of East London is seeking a dynamic and innovative Medical Education Fellow (Curriculum Development) to join the School of Medicine. This 12-month, fixed-term role offers a unique opportunity to contribute to the development of the MBBS curriculum, with a focus on Years 1 and 2, clinical skills, communication, and simulation-based learning. The postholder will play a key role in designing, developing, and reviewing curriculum materials and delivery methods, working closely with the Medical Education team and senior academic leaders. Beyond curriculum development, there will be opportunities to gain experience across multiple areas of medical education, including assessment, admissions, placements, and programme evaluation.

This is an exciting time to be involved in a brand-new medical school, based on a state-of-the-art healthcare campus in Stratford, East London, with access to a cutting-edge simulation building and an on-site neighbourhood health hub. The curriculum is being designed to serve the local community, addressing health inequalities and promoting social prescribing, integrated care pathways, and interprofessional learning. The MBBS programme will support a diverse student body, including widening participation students, preparing future healthcare professionals to work effectively in dynamic, multidisciplinary NHS teams.

The Fellow will also have the opportunity to engage in teaching across the School of Health, Sport and Bioscience, including Nursing, Allied Health Professions, and the Physician Associate programme, further enriching their experience in applied medical education. They will be enrolled in the PG Cert in Clinical Education, accredited to Fellowship status with Advance HE, and will have access to professional development through UEL's Centre for Excellence in Learning and Teaching ([CELT](#)) and the [Postgraduate Academy of Health](#). Opportunities for research and scholarship in medical education are also available, with potential support for conference attendance.

This role is ideal for a dynamic, creative, and proactive individual who thrives in a fast-moving, innovative environment, can take direction but also work independently, and is excited to contribute fresh ideas to help shape the future of medical education at UEL.

## **KEY DUTIES AND RESPONSIBILITIES**

### **Curriculum Design and Development**

- Collaborate with the Medical Education team and senior academic leaders to design and develop the MBBS curriculum for Years 1 and 2, aligned with GMC Outcomes for Graduates and the Medical Licensing Assessment.
- Contribute to the planning and implementation of innovative approaches to clinical skills, communication, and simulation-based learning and technology enhanced learning.
- Develop resources, facilitator guides, and teaching materials that support an inclusive, student-centred curriculum with a particular view to encouraging widening participation in medicine
- Participate in reviewing and refining curriculum content, ensuring alignment with GMC standards, the needs of the local population, and interprofessional learning opportunities.

### **Educational Projects and Programme Delivery**

- Gain hands-on experience in areas such as assessment design, admissions processes, placement planning, and programme evaluation.
- Contribute to the development of innovative assessment methods, including workplace-based assessments, OSCEs, and other formative and summative tools.
- Opportunity to teach students on Foundation for Health Professions course
- Support other small-scale teaching activities within HSB programmes (e.g., Nursing, Allied Health, Physician Associate), including workshops, tutorials, and simulation sessions.

### **Research, Scholarship, and Professional Development**

- Undertake the PG Cert in Education (Advance HE-accredited) and participate in professional development programmes through UEL's Centre for Education Learning and Teaching and Postgraduate Academy of Health.
- Engage in scholarship in medical education, with opportunities for research projects, publications, and conference attendance.

The duties and responsibilities outlined above provide a general overview of the range of tasks that a Medical Education Fellow in the School of Medicine at the University of East London may be required to perform. Please note that this job description is not exhaustive, and additional tasks aligned with the role's grade may be assigned as needed.

The job description may also be updated to reflect changes in circumstances, and employees will be consulted if any amendments are required.

**All employees must adhere to all UEL policies and regulations, demonstrating a commitment to equal opportunities within a diverse and multicultural environment. Employees are also expected to actively contribute to building and maintaining a positive reputation for UEL in all their professional activities.**

## **PERSON SPECIFICATION**

The University's Core [Values](#) are **Passion, Inclusion, Courage**, and they are at the root of everything we do and everyone in our community is expected to demonstrate them.

The table below outlines the essential and desirable criteria required to perform the role effectively. Candidates will be shortlisted based on how closely they meet these criteria.

<b>Attributes</b>	<b>Essential</b>	<b>Desirable</b>	<b>How Measured</b>
<b>Education, Qualifications &amp; Training</b>	Primary medical qualification (MBBS/MChB or equivalent) with GMC registration and licence to practice.	Postgraduate membership exams	Application form / Certificates checked at pre-employment
	Completed UK Foundation Programme or equivalent		Application form / Certificates checked at pre-employment
	NHS experience		Application form / Certificates checked at pre-employment
	Teach the Teacher Course/Generic Instructor Course or equivalent	Postgraduate qualification in Medical Education, Health Professions Education, or related field	Certificates / Application form
		Fellow or Associate Fellow of Advance HE (FHEA or AFHEA)	Certificates / Application form
<b>Experience</b>	Experience developing teaching programme(s) for undergraduate medical students	Experience contributing to curriculum development, learning design, or educational projects	Application form / Interview
	Experience of developing educational resources or teaching materials	Experience in clinical education, simulation, or interprofessional learning	Application form / Interview
		Previous experience of being a Clinical Teaching Fellow/Medical Education Fellow	Application form / Interview
<b>Skills &amp; Knowledge</b>	Strong written and verbal communication skills	Understanding and experience of digital and technology-enhanced learning	Application form / Interview



	Knowledge of GMC Outcomes for Graduates and Medical Licensing Assessment		Interview
	Understanding and experience of interprofessional education principles	Evidence of scholarly activity in medical education	Application form / Interview
	Commitment to own professional development, including engagement with PG Cert, CELT courses, and other training opportunities		Interview / References
	Knowledge of healthcare education for local populations / widening participation		Interview
<b>Personal Attributes</b>	Ability to work effectively as part of a team and establish positive working relationships with colleagues across disciplines		Interview / References
	Ability to take direction and work independently		Interview / References
	Strong organisational skills and the ability to manage multiple projects and deadlines		Interview / References
	Dynamic, proactive, adaptable to a fast-moving environment. Flexible approach to changing priorities and tasks		Interview / References
	Ability to challenge ideas constructively and bring fresh perspectives		Interview / References

**Further Information:**

UEL is an inclusive equal opportunities employer and are proud of our Equality, Diversity and Inclusivity achievements. We expect all employees of UEL to accept our EDI policy and will not tolerate discrimination in any form. As an employee of UEL, we expect you to follow all relevant Health & Safety policies.

We're a disability confident employer and value all applications. Please let us know if you require any reasonable accommodations throughout the recruitment process.